

**Minutes of the Monthly Revenue Meeting held on 17-07-2015 at 3.00 PM in
the Conference Hall of DM's Office, West Tripura.**

LIST OF THE OFFICERS & OTHERS PRESENT IN THE MONTHLY REVENUE MEETING HELD ON 17/07/2015 IS GIVEN BELOW :-		
SL NO.	NAME OF OFFICERS & OTHERS	DESIGNATION
1)	Dr. Milind Ramteke, IAS	DM & Collector, West Tripura.
2)	Shri M. Das	ADM & Collector, West Tripura
3)	Shri. S. Chakraborty	O/C, Revenue Section/DMC
4)	Shri S.C Das	O/C, Judicial, Law Cell
5)	Shri M.L. Das	SDM, Sadar.
6)	Shri Sumit Lodh	SDM, Jirania
7)	Shri Himadhrish Debbarma	S.O (W)/ SS/Excise.
8)	Shri S. Debbarma	DCM, Mohanpur
9)	Shri Sudhangshu Lal Das	DCM, Dukli
10)	Sri B. Bhattacharjee	Addl. SDM, Jirania
11)	Shri Tarun Kanti Sarkar	DCM, Agartala
12)	Sri Takshiray Debbarma	DC, Sadar
13)	Smti Rimi Debbarma	DC, Jirania
14)	Sri Parimal Majumder	DCM, Agartala
15)	Smti Mithu Debbarma	DSR, Sadar
16)	Shri Samiran Ray	Assistant Controller, LM
17)	Sri Dibakar Ch. De	Supdt. Of Taxes
18)	Shri Partha Choudhury	Development Officer, Small Saving
19)	Sri Siddhartha Dasgupta	R.I, D.M's Office, West Tripura
20)	Sri Gautam Sinha	R.I, Mohanpur
21)	Sri Debabrata Saha	R.I, Agartala Revenue Circle.
22)	Smti Papri Chakraborty	R.I. Agartala Revenue Circle.
23)	Sri Jayanta Majumder	R.I. Agartala Revenue Circle.
24)	Sri Sankar Majumder	R.I. Agartala Revenue Circle.
25)	Sri Arun Kumar Debnath	R.I. Agartala Revenue Circle.

The meeting was chaired by Dr. Milind Rakteke, IAS, District Magistrate & Collector, West Tripura District. After detailed discussion, the following decisions were taken.

1. Allotment of Land.

a) Allotment of land.

- i) Schedule of the TK level committee meeting is not received from the SDM, Mohanpur. SDM, Sadar has furnished schedule only the area of DCM, Dukli.
- ii) SDMs are requested to communicate the progress of the TKs level committee meeting to this office.
- iii) SDLAC meeting shall conduct in every month.
- iv) SDM, Sadar is requested to settle the issue regarding identification of alternative land for Food Godown at Jirania.

(Action- All SDMs).

2) CLR/NLRMP.

- i) The Survey & Re-Survey work under Jogendranagar mouja is over but records is yet to be received by the SDM, Sadar. DSLR is requested to expedite for sending the records as early as possible.
- ii) Training programme should not be un-attended. Priority should be given on Training Programme.
- iii) SDM, Jirania & Mohanpur are hereby requested to expedite to complete the Computer room which are not ready for installation of Computer.

iv) O/C, Accounts Section of this Collectorate is requested to expedite for sending the UCs in regards of the fund was received under NLRMP Scheme during the f/y 2014-15.

(Action- SDMs/SO(w)/O/C, Accounts & Estt Sec.)

3] Mutation.

SDMs are hereby requested to give special efforts for disposal of the mutations which are pending for last 60 days. Schedule shall be prepared in every TKs for early disposal the mutation cases.

(Action- All SDM's).

4] Tea Estate land.

i. SDM, Mohanpur is requested to see the Tea Estate topic seriously and give special efforts on the following issues;

- (a) To submit details report as per 15 columns FORMAT in respect of rest 5(five) nos. tea estate out of 17(seventeen) nos. tea estate under Mohanpur Sub Division.
- (b) Examine the suitability of the land of Laxmilunga TE & Tufanialunga TE as Land Bank for different Industries as well as infrastructure project.
- (c) To submit report in regards incorporation of land records as per order of the Revenue Commissioner in respect of Meghaliban TE, Adarini TE, Bargang TE & Kalkalia TE.

ii. SDM, Sadar is requested to submit report in regards incorporation of land records as per order of the Revenue Commissioner in respect of Malabati TE.

(Action- SDM, Mohanpur/Sadar).

5] Disaster Management Report.

UCs pending in different SDMs should be sent to this office on urgent basis. Daily situation online report should be submitted to this office by 2.00 PM.

(Action- O/C, DMC, All SDMs).

6] Marriage Recording.

All SDMs are requested to submit Marriage recording report in their jurisdiction to the Judicial Section of this Collectorate by 25th every month for compilation.

(Action- O.C, Judicial, All SDMs).

7] Revenue Return/ Restoration Cases.

All SDMs are requested to submit report on revenue returns/ restoration in first week of every month in prescribed format.

(Action- All SDMs).

8] Administrative Camp.

All SDMs are requested to organize administrative camps at least one especially in malaria/diarrhea, prone etc. areas and where there is drinking water crisis. Side by side other administrative facilities shall also provide.

(Action- All SDMs).

9] Court Case.

(i) Revenue Court Case.

a. Revenue court cases disposal to be expedited.

b. The O/C, Revenue Court Cell and The Settlement Officer, West of this Collectorate should submit status report by 25th of every month without delay.

(ii) Civil Court Case.

Top Priority should be given against Court Case specially High Court Cases.

(Action- All SDMs/ Law Cell/ O/C, RCC & O/C, S.O(W)).

10] Cable TV / Entertainment Tax.

Attention should be given in regards to collection of E.Tax. Notice should be issued against Cable Operator to deposit the pending E.Tax. If the Cable Operator has to failed to deposit the pending E. Tax SDMs should take legal action against them. The issue regarding installation of "Set-up" Box should be see seriously.

(Action- All SDM's, O/C, Judicial).

