

**MINUTES OF THE MONTHLY REVENUE MEETING HELD ON 12<sup>th</sup> NOVEMBER, 2012 AT 4.00 P.M. IN THE CONFERENCE HALL OF THIS COLLECTORATE.**

The list of names of the officers present in the meeting is given at Annexure- A.

The meeting was chaired by Sri S.Nama, Addl. District Magistrate & Collector, West Tripura District.

After detailed discussion, the following decisions were taken.

**1] Allotment of khas land to BPL Bothless & Homeless families.**

- a) The process of issuing pattas in respect of approved allotment cases should be completed by November, 2012 positively through organizing Sub-Division wise function.
- b) To expedite to completion of the process of land allotment to eligible BPL bothless and homeless families who are in occupation of Government Khas land by November, 2012.
- c) If Sub Divisional Land Allotment Committee rejects any allotment case without giving any reasons, SDMs should verify such cases personally and may send proposal stating the reasons for taking up the matter with the Government if the cases are found to be eligible.
- d) If suitable encumbrance free Government khas land is not available then jote land may be identified for acquisition so as to all of the same to the eligible BPL bothless & homeless families who are not occupying any Government khas land.
- e) Identified Jote land for allotment to BPL bothless & homeless families who are not occupying any Government khas land may be shown to them before initiating acquisition/purchase process. SDM, Sadar has been requested to search out land in the Nagichara, Jogendranagar etc. area.

(Action- SDM- SDR/JRN/MNP).

**2] Departmental Allotment of land.**

- a) Maximum allotment proposals under Sadar Sub-Division are pending due to non-availability of Government khas land. The SDM, Sadar has been requested to hold a meeting with the representative of requiring Department and ask them to show land of their choice or to inform whether they are agreed to acquire Jote land.

(Action-SDM, Sadar).

- (b) The SDM, Jirania & Mohanpur have been requested to take immediate steps to reduce the pendency of departmental allotment proposals.

- (c) Records to be up-dated immediately whenever any allotment/acquisition is made.

(Action- SDM, Sadar/Jirania/Mohanpur)

### **3] CLR/NLRMP.**

- (i) 4 nos. khatians are pending for authentication in Sadar Revenue Circle due to software problem and 5213 nos. khatians are pending at DCM level in Dukli Revenue Circle.
- (ii) All khatians have been authenticated under Mohanpur Sub-Division except 1421 nos. complicated khatians having data/software problems.
- (iii) 75 nos. khatians are pending for authentication under Jirania Sub-Division due to data/software etc. problems in addition to the khatians of mouja Majlishpur, Shibnagar, Janmejoynagar and Belbari which are under Revisional survey.
- (iv) DIA, NIC who is present in the meeting has been requested to take necessary action for solving the software problem in consultation of the higher authorities of the NIC immediately.

(Action- SDM, SDR/JRN/MNP/ DSLR/DIO, NIC)

### **4] Disposal of Mutation Cases.**

- i) (a) 1119 cases are pending after disposal of 4265 cases under Sadar Revenue Circle.
  - (b) 3110 cases are pending under Dukli Revenue Circle.
- ii) 253 cases are pending under Jirania Sub-Division.
- iii) 1223 cases are pending under Mohanpur Sub-Division.
- iv) 126 cases are pending under Revisional Survey.
- v) The SDM, Sadr and the SDM Mohanpur are to take initiative to reduce the number of pending mutation cases.

(Action- SDM, Sadar/Jirania/Mohanpur).

### **5. Pending Revenue Court Cases.**

- (i) On receipt of the petitions of revenue case the SDMs/DCMs may also examine the merit of the petition before sending the same for enquiry and report to see whether the matter attracts Section 95/11(3) of the TLR & LR Act, 1960 or not.
- (ii) All SDMs are requested to take sincere effort for sending enquiry report for speedy disposal of the pending revenue cases under Section 95 & 11(3) of the TLR & LR Act, 1960.

(Action – SDMs)

### **6] Tea Garden Matters.**

- i) Action is to be taken by the concerned SDM against the Tea Estate having rubber plantation as per decision of Government.
- ii) Proposal to be initiated to the Government for vesting unused the vacant land of the T.E with the Govt. for making allotment of land to the Tea Garden labourers and other public purposes.

(Action- SDM- MNP/JRN).

## **7] Land Acquisition/IBB fencing.**

a. Regarding acquisition proposal for Science City, IGNOU, TIDC & other important proposals are presser of the Government may be disposed on urgent basis & the LA award money shall be release to the concerned SDMs timely. The SDMs are requested to pay the L.A. award money to the awardees timely for easy disposal of the cases.

b. This is very long pending issue for giving rehabilitation of affected families due to IBB fencing. For this purpose fund has already been placed to the SDM, Sadar & Mohanpur. The total numbers of affected families under Sadar Sub-Division are 85 & under Mohanpur Sub-Division are 47 families.

In this regard, the SDM, Sadar & Mohanpur have been requested to look into the matter personally & to take immediate steps for rehabilitation of affected families due to IBB fencing.

(Action- LAO, West & SDMs)

## **8] Forest Right.**

(i) The SDMs are to expedite to complete the pending work for online entry.

(ii) It is to be ensured that no family gets less than 1 hectore of land under Forest Right Act.

(iii) All SDMs should ensure that no illegal transfer of patta takes place. If any Jhumia family is found left out, than fresh patta is to be issued.

(iv) The SDMs should also ensure to issue patta pertaining to land under use of community purposes such as Anganuradi Centers, Health Centers, Schools, Other Government institutions.

(Action-SDMs)

## **9] DISASTER MANAGEMENT.**

i] Sub-Divn. Level Disaster Management Plan for the year 2012-13 is yet to be furnished by the SDM, Sadar.

ii] Block Level Disaster Management Plan for the year 2012-13 is yet to be furnished by the BDO, Jirania, Mandai, Dukli.

iii] No GP/Village level Disaster Management Plan is received from BDOs.

iv] Newly created sub-division namely Mohanpur, Jirania are required to conduct the mock drill in their Sub-Divi. Mock dill is also required to conduct in Block/GP level twice in a year. SDMs are requested to instruct to the BDOs in their jurisdiction to conduct mock dill.

v] All SDMs under West Tripura District are also requested to submit daily situation report in their sub-division regularly.

(Action -SDM, Sadar/Mohanpur/Jirania )

**10] Inspection of Revenue Offices.**

All SDMs have been requested to depute his subordinate officers for regular inspection of T.K.s and to furnish report as per format.

**11] Revenue Returns/Restoration.**

All SDMs are requested to submit report on revenue returns/restoration in first week of every month.

**12] Marriage Recording.**

The SDMs shall organize Marriage Recording Camps in their jurisdiction and furnish marriage recording report as per format to this office by 25<sup>th</sup> of every month with agenda note of the District Level Monthly Revenue Meeting.

The District Sub-Registrar, Sadar and the Officer-in-Charge, Judicial Section are hereby requested to submit report to the Revenue Section of this Collectorate by 25<sup>th</sup> of every month.

(Action-SDM- SDR/JRN/MNP, DSR, Sadar/ O.C JDL Section.)

**13] Administrative Camps.**

The all SDMs are requested to hold Administrative Camps twice in a month in the tribal hamlets and arrange to supply drinking water through the BDOs for prevention of water borne deceases and furnish report to this office for sending report to the Govt. in Revenue Department as per format. The Administrative Camps should be held simultaneously along with VHND.

(Action-SDM- SDR/JRN/MNP)

**14] Sub-Divisional Coordination Committee meeting.**

All SDMs are requested to hold a meeting at least once in every month to discuss major issues and furnish report regularly.

**15] Entertainment Tax.**

All SDMs are requested to conduct survey a fresh regarding actual cable operators & cable connection and also requested to take necessary steps for collection of tax properly regularly.

(Action- SDMs,O/C.Judicial)

**16. Registration of Sale Deeds.**

The District Sub-Registrar, Sadar has been requested to send monthly collection report in prescribed format to this end by 25<sup>th</sup> in every month.

(District Sub-Registrar, Sadar)

**17. Excise matters.**

The Superintendent of Excise is requested to conduct joint raid involving SDMs concerned. Monthly report shall be submitted in the Revenue Section of this Collectorate by 25<sup>th</sup> in every month.

(Action by Supdt. of Excise.)

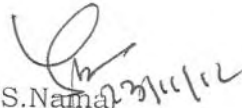
**18]Small Savings.**

The Development Officer, Small Savings is requested to furnish collection report for the financial year 2012-13 of divided West Tripura District and also requested to take necessary initiative and hold special small savings camps with the agents to achieve the target. Necessary expenditure may be incurred from contingency fund of Small Savings.

(Action:- D.O SS, DM's Office, West Tripura)

All SDMs and other concerned officers were requested to submit the Reports & Returns by **25<sup>th</sup> of every month** to the Revenue Section of this Collectorate in respect of the related items as per prescribed format.

The meeting ended with thanks to all the participants.

  
(S. Nama)

Addl. District Magistrate & Collector  
West Tripura District.

GOVERNMENT OF TRIPURA  
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR  
WEST TRIPURA DISTRICT.

No.F.1 (5)-DM/W/REV/2010/ 8037-55

Agartala.  
Dated 23<sup>th</sup> November, 2012.

Copy to:-

- 1] The Joint Secretary to the Govt. of Tripura, Revenue Department, Agartala.
- 2-3] The Addl. District Magistrate & Collector-I / II, West Tripura, Agartala
- 4] The Director, LR & Settlement, Govt. of Tripura.
- 5-7] The SDM, Sadar/Mohanpur/Jirania, West Tripura.
- 8] The DIO, NIC, DM's Office, West Tripura.
- 9] The Settlement Officer, West Tripura, Agartala.
- 10] The District Sub-Registrar, Sadar.
- 11] The Development Officer, Small Savings, DM's Office, West Tripura.
- 12-16] The Officer-in-Charge, Judicial/ Land Acquisition/Excise/Disaster Management/ Rev. Court Cell, DM's Office, West Tripura.
- 17-19] The DCM, Sadar/Jirania/Mohanpur/Dukli, West Tripura.

  
(S. Nama)

Addl. District Magistrate & Collector  
West Tripura District.

Annexure-A

NAME OF THE OFFICERS/OFFICIALS ARE PRESENT IN THE DISTRICT LEVEL  
MONTHLY REVENUE MEETING HELD ON 12.11.2012.

SL	NAME OF OFFICERS	DESIGNATION
1)	Shri S.Nama.	ADM & Collector, West Tripura
2)	Shri M.L. Das	SDM. Sadar.
3)	Shri R.Biswas	SDM, Mohanpur
4)	Shri D. Debbarma	SDM, Mohanpur
5)	Shri . S.B.Chakma	SO(w) & O/C, Revenue Section.
6)	Shri S. Mog	Supdt. of Excise.
7)	Shri Sujit Debnath.	DIA, NIC(w)
8)	Shri S. L. Das	DCM, Dukli
9)	Smti Papri Chakraborty,	RI, Sadar.
10)	Shri Joydeep Saha	Network & Field Engineer, NLRMP.

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