

**Minutes of the Monthly Revenue Meeting held on 10-02-2015 at 3.00 PM
in the Conference Hall of DM's Office, West Tripura.**

LIST OF THE OFFICERS & OTHERS PRESENT IN THE MONTHLY REVENUE MEETING HELD ON 10/02/2015 IS GIVEN BELOW :-		
SL NO.	NAME OF OFFICERS & OTHERS	DESIGNATION
1)	Shri Abhishek Singh	DM & Collector, West Tripura.
2)	Shri M. Das	ADM & Collector, West Tripura
3)	Shri Meghanad Chakma	Sr. Dy. Magistrate, West Tripura
4)	Shri. S. Chakraborty	O/C, Revenue Section/DMC
5)	Shri M.L. Das	SDM, Sadar.
6)	Shri D. Debbarma	SDM, Mohanpur
7)	Shri Sumit Lodh	SDM, Jirania
8)	Shri Bhaswar Bhattacharjee	DCM, Jirania
9)	Shri Parimal Majumder	DCM, Sadar
10)	Shri S. Debbarma	DCM, Mohanpur
11)	Shri Sudhangshu Lal Das	DCM, Dukli
12)	Smti Mithu Debbarma	DSR, Sadar
13)	Shri Samiran Ray	Assistant Controller, LM
14)	Sri Badal Baudya	Supdt. Of Taxes
15)	Shri Partha Choudhury	Development Officer, Small Saving ,

List of the officers are Absent in the meeting is given below :-	
SL	NAME OF OFFICERS.
1)	Sri Himadrish Debbarma, Settlement Officer/ SS/Excise.
2)	Shri Tarun Debbarma, LAO.

The meeting was chaired by Shri Abhishek Singh, District Magistrate & Collector, West Tripura District. After detailed discussion, the following decisions were taken.

1. Allotment of Land.

a) Allotment of land (Individual).

- a. SDMs are hereby requested to finalize the number of BPL landless, homeless and BPL bothless families occupying and not occupying any Government land with the support of TK level committee.
- b. Allotment of land in favour of individual family should be given as per government ration card respect of Urban & Rural area. Some persons are occupying huge quantum of government land in such cases allotment should be given as per guideline and for rest area, if occupying a undertaking shall be obtained from the occupier that the rest area of land will be taken over as an when required by the Government.
- c. Allotment proposal shall not be initiated in favour of any occupier of Government khas land for Rubber Plantation purpose as discussed in the State Level Revenue Meeting.
- d. SDMs have re-constituted TK level committees, All are requested to submit decisions of the committees to this office without delay.

(Action- SDM- SDR/JRN/MNP).

b. Allotment of land (Departmental).

- a. All SDMs are requested not to delay to submit formal allotment proposals in respect of the Departmental allotment.
- b. SDM, Jirania is requested to submit proposal in respect of Old Agartala Block Office land as per discussion.
- c. SDM, Sadar is also requested to submit report in respect of District Early Intervention Centre(DEIC) under NRHM as per discussion. He is also requested to try to locate land for ST boys Hostels.
- d. SDM, Mohanpur is requested to identify land measuring 10.00 acres for All India Institute of Speech & Hearing.
- e. All SDMs are requested to submit formal proposal in respect of TK Offices where ever necessary. The proposal shall be initiated in the name of Revenue Department.
- f. Ensure the incorporation of land record as per discussion in respect of TIDC etc.
- g. Record to be up-dated immediately whenever any allotment/acquisition is made.

(Action- SDM- SDR/JRN/MNP).

2] CLR/NLRMP.

- a. NFE is requested to visit all CLR centers in every month and report to Officer in charge, Revenue Section to this Collectorate.
- b. Pending khatian under Sadar & Jirania Sub Division for authentication should be disposed off during the month. If necessary, necessary assistant may be taken from the NFE, NLRMP.
- c. Duplicate plots & Khatian to be removed through a proceeding.

(Action- All SDM's/ NFE, NLRMP.)

3] Mutation Cases.

- a. The petition for mutations which are pending for last 60 days should be completed on urgent basis.
- b. SDM, Sadar is requested to spare a staff to reduce the pendency of mutation cases under Dukli Revenue Circle for a period of 10 days.
- c. SDMs are requested to dispose all post facto cases shortly in regard mutation.
- d. All SDMs are requested to submit requisition to the DSLR with copy to this office for supplying laminated copy of Maps.
- e. All DCMs are requested to visit TK Offices for checking of mutation cases/record registers/ 95 cases etc. & report to be send to this office.

(Action- All SDM's).

4] Land Acquisition.

- a. LAO & SDM, MNP are hereby requested to follow up the issue lying with Departments regarding rehabilitation of the families affected due to modernization of Agartala Airport.
- b. DCM, Sadar/Dukli are requested to complete the important 4 roads demarcation and send report alongwith colour map. SDM, Sadar will co-ordinate the issue along with PWD, LAO & DSLR accordingly.

(Action- LAO(W)/SDM, Sadar.)

5]. Tea Garden Land.

SDM, Mohanpur are requested to send details report in respect of land of rest 11 nos. T.E as per FORMAT to this office for onward transmission to the Government.

(Action- SDM-MNP).

6] Wakf related issues.

- a. The SDM, Sadar are requested to demarcate the area of Wakf property to prevent any encroachment in regards to Candrapur Masjid, Reshambagan Kabarkhala & Khayerpur Masjid to be submitted immediately.
- b. All SDMs are requested to see the Wakf related issues meticulously. It also requested to look into the wakf properties properly and submit report to this Collectorate.

(Action- All SDMs).

7] Diaster Management Report.

- a. All SDMs are hereby requested to submit Format wise report in regard Diaster Management to this Collectorte.
- b. SDMs are requested to send pending UCs against the fund received earlier particularly 13th Finance Commission Fund under West Tripura District.
- c. Daily situation report online should be submitted to this office by 2.00 PM.

(Action- SDM- SDR/JRN/MNP).

8] Marriage Recording.

All SDMs are requested to submit Marriage recording report in their jurisdiction to the Judicial Section of this Collectorate by 25th every month for compilation.

(Action- O.C, Judicial).

9] Revenue Return/ Restoration Cases.

All SDMs are requested to submit report on revenue returns/ restoration in first week of every month in prescribed format.

(Action- All SDMs).

10] Administrative Camp.

All SDMs are requested to organize administrative camps in every month especially in malaria/diarrhea prone areas and where there is drinking water crisis.

(Action- All SDMs).

11] Court Case.

(i) Revenue Court Case.

a. Revenue court cases disposal to be expedited. Minor correction in Khatian to be done at DCM level.

b. The O/C, Revenue Court Cell and The Settlement Officer, West of this Collectorate should submit status report by 25th of every month without delay

(ii) Civil Court Case.

a. All SDMs are requested to maintained Court Case Register.

b. Top Priority should be given against High Court Cases. Para wise comments should be submitted on priority basis as this is time bound issue.

(Action- All SDMs/ Law Cell).

12] Entertainment Tax.

The Officer-in-Charge, Judicial Section is also requested to collect the report on E. Tax from the SDMs and consulted report should be sent to the Revenue Section of this Collectorate by 1st Day of every month.

(Action- O.C, Judicial).

13] Certificate/ PDR/MACT cases.

a. The Officer in Charge, Certificate Section is also requested to follow up the matter with SDMs and to submit monthly report in the Revenue Section of this Collectorate by 25th of every month.

(Action- O/C, Certificate).

14. Demarcation of land under ROFR.

All SDMs are requested to submit report on demarcation of land under ROFR in first week of every month in prescribed format.

(Action- SDM- JRN/MNP)

15] Small Savings.

a. SDM, Sadar and D.O, Small Savings are requested to submit detail report of chit fund companies (i.e. Rose Valley, Warish, Basil) & communicate it to Director of Small Saving Department.

b. Sub Register is requested to display the land particulars list of chit fund companies in her office.

c. The O/C, SS, DM's Office, West is requested the furnish collection report to the Revenue Section of this Collectorate by 25th in every month.

(Action- D.O, SS, DM's Office, West Tripura / All SDMs)

