

**Minutes of the Monthly Revenue Meeting held on 12-06-2015 at 10.30 AM in the Conference Hall of DM's Office, West Tripura.**

LIST OF THE OFFICERS & OTHERS PRESENT IN THE MONTHLY REVENUE MEETING HELD ON 12/06/2015 IS GIVEN BELOW :-		
SL NO.	NAME OF OFFICERS & OTHERS	DESIGNATION
1)	Dr. Milind Ramteke, IAS	DM & Collector, West Tripura.
2)	Shri M. Das	ADM & Collector, West Tripura
3)	Shri. S. Chakraborty	O/C, Revenue Section/DMC
4)	Shri S.C Das	O/C, Judicial, Law Cell
5)	Shri M.L. Das	SDM, Sadar.
6)	Shri Sumit Lodh	SDM, Jirania
7)	Shri Himadhrish Debbarma	S.O (W)/ SS/Excise.
8)	Shri S. Debbarma	DCM, Mohanpur
9)	Shri Sudhangshu Lal Das	DCM, Dukli
10)	Shri Tarun Kanti Sarkar	DCM, Agartala
11)	Sri Tarun Debbarma	O/C, LA Section.
12)	Shri Samiran Ray	Assistant Controller, LM
13)	Sri Badal Baidya	Supdt. Of Taxes
14)	Shri Partha Choudhury	Development Officer, Small Saving
15)	Sri Siddhartha Dasgupta	R.I, D.M's Office, West Tripura
16)	Sri Gautam Sinha	R.I, Mohanpur
17)	Sri Debabrata Saha	R.I, Agartala Revenue Circle.
18)	Smti Papri Chakraborty	R.I
19)	Sri Jayanta Majumder	R.I
20)	Sri Sankar Majumder	R.I
21)	Sri Arun Kumar Debnath	R.I
22)	Sri Tapan Kr. Roy Barman	R.I
23)	Sri Tapas De	R.I
24)	Sri Thailaful Mog	R.I

The meeting was chaired by Dr. Milind Rakteke, IAS, District Magistrate & Collector, West Tripura District. After detailed discussion, the following decisions were taken.

**1. Allotment of Land.**

**a) Allotment of land (Individual).**

- i) TK level committee has already been formed under West Tripura District. All SDMs are requested to instruct to the Convener of TK level committee to conduct at least one meeting in every month. Revenue Inspector shall Supervising the meeting.
- ii) SDMs are requested to finalize the actual number of BPL homeless families GP wise through TK level committee and identify these families for providing minimum land for the homestead purpose.
- iii) Two separate list shall be prepared in regards to BPL families who are occupying Government khas land and another for those families who are not occupying any Government land.
- iv) Allotment proposals in favour of Individuals should be prepared in triplicate along with three sets of relevant documents. One set is for SDMs, one for the office of the DM & Collector and another one set is for the Revenue Department.
- v) SDLAC meeting shall conduct in every month.

**(Action- All SDMs).**



**b] Allotment of land (Departmental).**

- i) The Ramrao Adik Education Society, Mumbai is surrender the allotted land measuring 10.46 acres in mouja D. C Nagar. The ownership of the land may be recorded in the name of Tripura Sarkar after observing all formalities and to propose the land for other purpose.
- ii) SDM, Sadar is requested to identify 2(two) nos proposals discussed land for setting-up of office complex of newly created TK office namely Abhoynagar TK.
- iii) SDM, Sadar is requested to settle the issue regarding identification of alternative land for Food Godown at Jirania.

**(Action- SDMs).**

**2] CLR/NLRMP.**

- i) The Survey & Re-Survey work under Jogendranagar mouja is over but records is yet to be received by the SDM, Sadar. DSLR is requested to expedite for sending the records as early as possible.
- ii) Training programme should not be un-attended . Priority should be given on Training Programme.
- iii) SDM, Jirania & Mohanpur are hereby requested to expedite to complete the Computer room which are not ready for installation of Computer.
- iv) O/C, Accounts Section of this Collectorate is requested to expedite for sending the UCs in regards of the fund was received under NLRMP Scheme during the f/y 2014-15.

**( Action- SDMs/SO(w)/O/C, Accounts & Estt Sec.)**

**3] Mutation.**

- i) SDMs are hereby requested to shift the place for receiving of mutation petition in CLR centre instead concerned TK offices as discussed.
- ii) SDMs are hereby requested to give special efforts for disposal of the mutations which are pending for last 60 days.

**(Action- All SDM's).**

**4] Tea Estale land.**

i. SDM, Mohanpur is requested to see the Tea Estate topic seriously and give special efforts on the following issues;

- (a) To submit details report as per 15 columns FORMAT in respect of rest 5(five) nos. tea estate out of 17(seventeen) nos. tea estate under Mohanpur Sub Division.
- (b) To submit socio economic details of these 98 families as per format which was communicated to you on 12.06.2015 those are reside on land measuring 35 acres of Nripendranagar TE which was proposed for up-gradation of Bodhjnungnagar Industrial Complex. Report should be submitted by **22<sup>nd</sup> June, 2015.**
- (c) Examine the suitability of the land of Laxmilunga TE & Tufanialunga TE as Land Bank for different Industries as well as infrastructure project.
- (d) To submit report in regards incorporation of land records as per order of the Revenue Commissioner in respect of Meghaliban TE, Adarini TE, Bargang TE & Kalkalia TE.
- (e) For the land were withdrawal of exemption of retention order done shall be earmarked for allotment of TE workers, setting-up of Anganwadi Centre, School, Health Sub-Centre, Playground etc. and rest may be kept in mind for land bank.

ii. SDM, Sadar is requested to submit report in regards incorporation of land records as per order of the Revenue Commissioner in respect of Malabati TE.

**(Action- SDM, Mohanpur/Sadar).**



**5] Disaster Management Report.**

UCs pending with difference SDMs. O/C, DMC is requested to prepare a list showing the details of fund was placed to the SDMs and communicate the same to the SDMs for submission of UCs. Daily situation online report should be submitted to this office by 2.00 PM.

**(Action- O/C, DMC, all SDMs).**

**6] Marriage Recording.**

All SDMs are requested to submit Marriage recording report in their jurisdiction to the Judicial Section of this Collectorate by 25<sup>th</sup> every month for compilation.

**(Action- O.C, Judicial, All SDMs).**

**7] Revenue Return/ Restoration Cases.**

All SDMs are requested to submit report on revenue returns/ restoration in first week of every month in prescribed format.

**(Action- All SDMs).**

**8] Administrative Camp.**

All SDMs are requested to organize administrative camps at least one camp by **June, 2015** especially in malaria/diarrhea, prone etc. areas and where there is drinking water crisis. Side by side other administrative facilities shall also provided.

**(Action- All SDMs).**

**9] Court Case.**

**(i) Revenue Court Case.**

a. Revenue court cases disposal to be expedited.

b. The O/C, Revenue Court Cell and The Settlement Officer, West of this Collectorate should submit status report by 25<sup>th</sup> of every month without delay.

**(ii) Civil Court Case.**

Top Priority should be given against Court Case specially High Court Cases.

**(Action- All SDMs/ Law Cell/ O/C, RCC & O/C, S.O(W)).**

**10] Cable TV / Entertainment Tax.**

i) Recently the Cable Subscribers has suffering in regards to purchase of "Setup Box" from Cable Operators. Cable Operators are selling the same in different rates but no specific rates are fixed. For which, the Officer-in-Charge, Judicial Section is requested to conduct a separate meeting with the SDMs and to call to the Cable Operators for determining the selling price of the "Setup Box". Side by side, the issue regarding collection of pending E. Tax is also discuss.

ii) The issue is also seeing on quality of the product whether the "Setup Box" is Indian Product or Cines Product.

iii) For finding out of the actual Cable Subscribers under West Tripura District all SDMs are requested to consult the issue with local authority of Electricity Deptt. to survey the same through "Meter Redder". The Officer-in-Charge, Judicial Section is requested to monitor the progress of the work, if necessary you shall taken-up the matter with Electricity Department centrally.

**(Action- All SDM's, O/C, Judicial).**

**11] Certificate/ PDR/MACT cases.**

The performance in regards to disposal of such cases is not good. SDMs is requested to take special care to dispose the cases. The Officer-in-Charge, Certificate Section of this Colelctorate is requested to monitor the progress of the disposal of cases.

**(Action- All SDM's , O/C, Certificate).**

**12] Small Savings.**

a. All SDMs are requested to conduct enquiry/Investigation regarding complaint against NBFCs within 30 days. If necessary hearing may be made with the complainer and the report must be send to the Government within 30 days.

